

Executive (Framework Programme)

Jobsplus Permit Number: 886/23

Jobsplus Vacancy Number: 401024



Role:

Horizon Europe is the EU's key funding instrument for research and innovation. The Programme aims at increasing the EU's research capacities by boosting competitiveness and growth and tackling major global challenges.

The network of National Contact Points (NCPs) is the main structure to provide guidance, practical information and assistance on all aspects of participation in Horizon Europe by providing information, guidance and personalised support to Maltese researchers and entities wishing to participate in EU research programmes. Programme Committee Members represent national interests at EU level.

The Malta Council for Science and Technology is Malta's national contact point organisation for Horizon Europe. MCST is currently seeking to recruit an Executive to act as National Contact Point and Programme Committee Delegate in various areas of specialisation.



The Malta Council for
Science & Technology



Duties:

1. To act as a National Contact Point and Programme Committee Delegate for Pillar 3 in Horizon Europe – European Innovation Council (EIC), European Innovation Ecosystems (EIE), European Institute of Innovation and Technology (EIT) and/or any other areas as assigned by management;
2. To assist researchers and organisations who wish to participate and submit projects under Horizon Europe calls through tailored advice, partner searches, regular updates and by reviewing proposals as necessary. At the same time, to ensure effective promotion of the Horizon Europe programme through one-to-one meetings, workshops, webinars and other training sessions;
3. To keep abreast of related policy initiatives at national level, liaising with relevant stakeholders as necessary and inform and shape Malta's position in international forums, and providing feedback on policy documents on the areas of focus. This includes coordinating work with other Ministries to ensure a coherent Malta position;
4. To provide information/signposting as necessary on other national and EU R&I incentives and programmes such as the National R&I programme, Articles 185 and 187 initiatives, EIT KICs, Eureka, COSME and Cohesion Funds;
5. To effectively promote the Unit's support measures with relevant stakeholders.
6. To attend relevant National Contact Point and Programme Committee meetings abroad or online and provide input and follow-up as necessary;
7. To develop and maintain strong links with the private sector and other R&I players, both at local and international levels;
8. To carry out tasks in assigned project/s, including relevant technical, administrative and financial reporting;
9. To draw up regular progress reports and other required documentation on ongoing and future Framework Programme (FP)-related initiatives;
10. To contribute positively to the achievements of MCST's goals and objectives by participating as a productive member of the MCST workforce;
11. To perform other job-related duties as assigned. This list is not exhaustive, and management may change or add tasks as required, according to the exigencies of MCST and its subsidiaries.



Requisites:

Master's qualification at MQF Level 7 in natural sciences, *or* ICT, *or* engineering, *or* European studies, *or* international relations *or* a comparable professional qualification recognised by MFHEA (MQRIC if applicable), and preferably with a minimum of one (1) year work-experience in a related field;

OR

Bachelor's Degree at MQF Level 6 in natural sciences, *or* ICT, *or* engineering, *or* European studies, *or* international relations *or* a comparable professional qualification recognised by MFHEA (MQRIC if applicable) and preferably with a minimum of three (3) years' work experience in a related field.

Working Conditions:

This position is on an indefinite basis with a starting salary of €28,936 per annum and a yearly increment subject to good working performance, providing:

- Career advancement opportunity;
- Opportunity for external training sponsorship;
- Free Gym membership;
- Parking Facility;
- Teambuilding activities.

How to Apply

Interested applicants are to email their Europass CV and a copy of their academic certificates to recruitment.mcst@gov.mt, by not later than cob Monday 22nd April 2024. Late and/or uncomplete applications will not be processed.

By applying for this position, you are agreeing to the data practices for the collection, use and disclosure of your personal information in accordance with the MCST Privacy Policy available at [http:// mcst.gov.mt/our-privacy-policy/](http://mcst.gov.mt/our-privacy-policy/). You can withdraw your consent at any time by sending us an email on recruitment.mcst@gov.mt.

