

Executive (Policy & Strategy)

Jobsplus Permit Number: 964/23

Jobsplus Vacancy Number: 402845



Role

The Policy and Strategy Unit at the Malta Council for Science and Technology (MCST) is responsible for the following key areas:

- Providing policy advice to government in the areas of research, innovation and Space;
- Representing Government in various EU and international fora related to research, innovation and Space;
- Overseeing and supporting the implementation of the Smart Specialisation Strategy (2021 – 2027) and the R&I Strategic Plan for the period 2023 – 2027;
- Monitoring and analysing the R&I landscape in Malta.

The selected Executive will be part of the Policy and Strategy Unit at MCST and will be responsible for assisting in the development of R&I-related policy positions, as well as supporting implementation of the Smart Specialisation Strategy 2021-2027.



The Malta Council for
Science & Technology

Duties:

1. To support as may be required in the drafting, updating, monitoring and implementation of the national R&I policy framework;
2. To be actively involved in the planning, coordination and execution of the technical work related to the implementation of the Smart Specialisation Strategy;
3. To act as a focal point for all stakeholders (public, private, academic and civil society) in relation to the Smart Specialisation Strategy;
4. To participate in MCST's efforts on relevant committees and other technical groups related to the implementation of the Smart Specialisation Strategy;
5. To support in the drawing up of national position papers regarding R&I, in preparing policy briefs and coordinating MCST's response on EU R&I policy initiatives, including liaising with other R&I players within the public sector and private enterprise, as necessary;
6. To prepare for and act as the national representative in relevant EU fora where R&I matters are discussed;
7. To support the senior unit members with the implementation of the European Research Area (ERA);
8. To assist stakeholders on several EU policy initiatives implemented and overseen by the Policy & Strategy Unit;
9. To keep abreast, monitor and assess EU-level developments that impact national R&I policy making and implementation;
10. To contribute positively to the achievements of MCST's goals and objectives by participating as a productive member of the MCST workforce;
11. To perform other job-related duties as assigned.

This list is not exhaustive, and management may change or add tasks as and when required, and according to the exigencies of MCST and its subsidiaries.



Requisites:

Master's qualification at MQF Level 7 in European Studies, International Relations, Diplomacy, Natural Sciences, Social Sciences, or a comparable professional qualification recognised by MFHEA (MQRIC if applicable), with a minimum of one (1) year of work experience within a research and/or policy and strategy environment.

OR

Bachelor's qualification at MQF Level 6 in European Studies, International Relations, Diplomacy, Natural Sciences, Social Sciences, or a comparable professional qualification recognised by MFHEA (MQRIC if applicable), with a minimum of three (3) years' experience of working in a research and/or policy and strategy environment.

Working Conditions:

This position is on an indefinite basis, with a starting salary of €28,270 per annum, and a yearly increment subject to good working performance, and includes:

- Career advancement opportunity;
- Opportunity for external training sponsorship;
- Free Gym membership;
- Parking Facility;
- Teambuilding activities.

How to Apply

Interested applicants are to email their Europass CV and a copy of their academic certificates to recruitment.mcst@gov.mt, by not later than cob Sunday 14th January 2024. Late and/or incomplete applications will not be processed.

By applying for this position, you are agreeing to the data practices for the collection, use and disclosure of your Personal Information in accordance with the MCST Privacy Policy <http://mcst.gov.mt/our-privacy-policy/>. You can withdraw your consent at any time by sending us an email through recruitment.mcst@gov.mt.

