**CHECKLIST OF ATTACHMENTS**

|  |  |  |
| --- | --- | --- |
|  | Yes | No |
| * The application form in MS Word format and as a signed scanned copy
 | [ ]  | [ ]  |
| * The budget tables as a separate MS Excel sheet (optional)
 | [ ]  | [ ]  |
| * An IP agreement signed by all Project Partners (in the case of a consortium)
 | [ ]  | [ ]  |
| * In the event that an applicant is a start-up and the above documents are not available, financial projections for three (3) years signed by an auditor, including:
* an income statement,
* a cash flow statement, and
* a statement of financial position
 | [ ]  | [ ]  |
| * Management Accounts for the current year (except public entities)
 |  |  |
| * State Aid not applicable declaration for a public Higher Education Institute (HEI) *(if applying under Option B as an HEI)*
 | [ ]  | [ ]  |
| * State Aid not applicable declaration for other public entities *(if applying under Option B as another public entity)*
 | [ ]  | [ ]  |
| * GBER Related declaration forms *(if applying under option A- GBER)* including:
	+ Undertaking in difficulty form
	+ Entity Size Declaration form
	+ Declaration of effective collaboration form
 | [ ]  | [ ]  |
| * Curricula Vitae of key researchers including relevant track records. This should clearly establish that the applicant/s has the potential to carry out the project.
 | [ ]  | [ ]  |
| * Indirect state aid declaration form (when applying as a consortium including partners under both option A and B)
 |  |  |

Please note, along with your application in its entirety, the CVP reports will also be submitted to the evaluators by the Council.