**CHECKLIST OF ATTACHMENTS**

The following is the list of items mentioned elsewhere in this form or in the Rules for Participation that are required as part of this submission. It is the responsibility of the Project Coordinator to ensure that all the information that applies to this application form is enclosed. Please submit the attachments as separate documents. Documents can be submitted to [rtdi.mcst@gov.mt](mailto:rtdi.mcst@gov.mt) keeping [stephen.i.borg@gov.mt](mailto:stephen.i.borg@gov.mt) and [melchior.cini@gov.mt](mailto:melchior.cini@gov.mt) in copy.

|  |  |  |
| --- | --- | --- |
|  | **Yes** | **No** |
| The **signed application form** (it is also recommended that you send a draft word-document version as well) |  |  |
| The budget tables as a separate MS Excel sheet (recommended) |  |  |
| A dissemination and externalisation plan including strategies for funding if not included in the request for funds (recommended) |  |  |
| In the event that the applicant is a **start-up** and the audit reports are not available, the applicant shall provide the **financial projections** for three (3) years signed by an auditor, including:   * an income statement, * a cash flow statement, and * a statement of financial position |  |  |
| **Management Accounts** for the current year (except public entities) |  |  |
| ***De minimis* Declaration**(if applying under **Option A1 - *De minimis***) |  |  |
| **State Aid not applicable declaration** for a Public Research and Dissemination Organisation (if applying under **Option B as a Public Research and Dissemination Organisation**) |  |  |
| **State Aid not applicable declaration** for other public entities (if applying under **Option B as another public entity**) |  |  |
| **Undertaking in Difficulty form** (if applying under **Option A2- GBER**) |  |  |
| **Entity Size Declaration form** (if applying under **Option A2- GBER**) |  |  |
| **Curricula Vitae** of key personnel including relevant track records. |  |  |
| **Checklist of Attachments** |  |  |