call



**National Administrative Form – MCST-TÜBİTAK 2024 Joint Call for R&I Proposals**

 Version: 1

 Issue Date: April 2024

**Notes to Applicants**

1. The official National Rules for Participation, Call Text and Joint Application Form can be downloaded from the [MCST’s website](http://mcst.gov.mt/funding-opportunities/). Kindly ensure that this National Administrative Form is filled in with reference to the National Rules for Participation 2024 for this scheme. Annexes can be downloaded from the [MCST’s resource page](https://mcst.gov.mt/resource-page/).
2. The National Administrative Form, Joint Application Form and any attached documents will be treated as confidential throughout and after the project appraisal process.
3. Only National Administrative Forms which are complete and that include all relevant supporting documents will be considered.
4. Only electronically filled in forms will be accepted. Should the forms be hand-written or should the format of the forms be altered, these will not be considered.
5. All responses must be clearly explained and substantiated.
6. A complete National Administrative Form along with all relevant annexes/supporting documents as well as a copy of the Joint Application Form must be submitted by the Lead Applicant of the Malta-based entity that intends to participate in the project consortium, to the Malta Council for Science and Technology (MCST) via email on prima.mcst@gov.mt. If the Maltese Project Consortium is made up of more than one Applicant, the Lead Applicant must submit the Joint Application Form and the National Administrative Form on behalf of the local project consortium. Corresponding annexes of Project Partners may be sent directly to MCST via email.
7. The deadline for submissionis **14th June 2024, 23:59 CET**.Any submissions received after this date and time will be rejected.
8. This National Administrative Form will be evaluated, in combination with the Joint Application Form and all relevant supporting documents. Applications will be subjected to an eligibility check and, if eligible, to an evaluation process. The Council reserves the right to request further information should this be required.

## Lead Applicant

##  Lead Applicant Details

|  |  |
| --- | --- |
| **Legal Name of Undertaking / Entity** | Click or tap here to enter text. |
| **Name of Department/Institute/Centre** (if applicable) | Click or tap here to enter text. |
| **E-mail address:** | Click or tap here to enter text. |
| **Website address:** | Click or tap here to enter text. |
| **VAT number** (not applicable for public entities)**:** | Click or tap here to enter text. |
| **Legal Form of Undertaking / Entity:** | Choose an item. |
| **Registration/Identification number** (not applicable for public entities)**:** | Click or tap here to enter text. |
| **Entity / Undertaking Size:**  | Choose an item. |
| **Date Established** (not applicable for public entities): | Click or tap to enter a date. |
| **Business Activity** (please state NACE code):A list of NACE Codes may be accessed by [clicking here](https://ec.europa.eu/eurostat/documents/3859598/5902521/KS-RA-07-015-EN.PDF). | Click or tap here to enter text. |
| **Principal Investigator / Project Contact Point Information** | *Name:* Click or tap here to enter text.*Designation:*Click or tap here to enter text.*Gender:* Click or tap here to enter text.*Contact Number:*Click or tap here to enter text.*E-mail address:* Click or tap here to enter text.[ ]  *I consent to receive information about other initiatives by the Malta Council for Science and Technology* |

* 1. **Funding-related details**

|  |  |
| --- | --- |
| **Overall Project Value of Lead Applicant (i.e., sum of requested funding and own funding) (€)** | Click or tap here to enter text. |
| **Amount of Public Funding Requested (€)** | Click or tap here to enter text. |
| **Requested Aid intensity***[Select one of the following as applicable]* | [ ]  ***De Minimis*** *[up to 75%]*[ ]  **GBER** *[up to 60%, based on the size of the undertaking, and the selection of the project together with the propensity to collaborate effectively/disseminate widely, etc]*[ ]  **Non-State Aid** *[up to 100%]* |
| **Type of research tasks undertaken by the Malta-based applicant in the proposal***[The research type(s) of project tasks eligible within this Call encompass either ‘Fundamental Research, ‘Industrial Research’, and/or ‘Experimental Development’ as defined in the National rules for participation. Please note that these classifications need to correspond to the activities that you will be undertaking. Such activities could be of mixed research type and might not necessarily be of the same research type as activities undertaken by other partners in the consortium.]* | [ ]  Fundamental Research[ ]  Industrial Research[ ]  Experimental Development[ ]  Mixed |
| **Provide a clear and thorough justification of the selected research type(s)** | Click or tap here to enter text. |

**Type of Financial Assistance**

Costs must be in line with Section 4 of the National Rules for Participation. Please tick the type of costs foreseen. The full budget breakdown shall be reviewed and subsequently inserted in the Grant Agreement of successful projects.

|  |  |
| --- | --- |
|  | **Choose one of the following funding modalities:** |
| ***de minimis*** [ ]  | **GBER** [ ]  | **Non-State Aid** [ ]  |
| **Choose the type of costs accordingly:** | Personnel Costs  | [ ]  | [ ]  | [ ]  |
| Instruments, Specialised Equipment and Research Consumables  | [ ]  | [ ]  | [ ]  |
| Travel and Subsistence | [ ]  |  | [ ]  |
| Costs of IP & knowledge transfer activities | [ ]  | [ ]  | [ ]  |
| Overheads and Other Operating Expenses | [ ]  | [ ]  | [ ]  |
| Subcontracted activities *(please provide more details below)* | [ ]  | [ ]  | [ ]  |

**Please specify the Subcontracted Activities foreseen:**

Click or tap here to enter text.

**2. Partner Applicant (if applicable)**

## Partner Applicant Details

|  |  |
| --- | --- |
| **Legal Name of Undertaking / Entity** | Click or tap here to enter text. |
| **Name of Department/Institute/Centre** (if applicable) | Click or tap here to enter text. |
| **E-mail address:** | Click or tap here to enter text. |
| **Website address:** | Click or tap here to enter text. |
| **VAT number** (not applicable for public entities)**:** | Click or tap here to enter text. |
| **Legal Form of Undertaking / Entity:** | Choose an item. |
| **Registration/Identification number** (not applicable for public entities)**:** | Click or tap here to enter text. |
| **Entity / Undertaking Size:**  | Choose an item. |
| **Date Established** (not applicable for public entities): | Click or tap to enter a date. |
| **Business Activity** (please state NACE code):A list of NACE Codes may be accessed by [clicking here](https://ec.europa.eu/eurostat/documents/3859598/5902521/KS-RA-07-015-EN.PDF). | Click or tap here to enter text. |
| **Partner Contact Point Information** | *Name:* Click or tap here to enter text.*Designation:* Click or tap here to enter text.*Gender:* Click or tap here to enter text.*Contact Number:*Click or tap here to enter text.*E-mail address:*Click or tap here to enter text.[ ]  *I consent to receive information about other initiatives by the Malta Council for Science and Technology* |

1. **Funding-related details**

|  |  |
| --- | --- |
| **Overall Project Value of Lead Applicant (i.e., sum of requested funding and own funding) (€)** | Click or tap here to enter text. |
| **Amount of Public Funding Requested (€)** | Click or tap here to enter text. |
| **Requested Aid intensity***[Select one of the following as applicable]* | [ ]  ***De Minimis*** *[up to 75%]*[ ]  **GBER** *[up to 60%, based on the size of the undertaking, and the selection of the project together with the propensity to collaborate effectively/disseminate widely, etc]*[ ]  **Non-State Aid** *[up to 100%]* |
| **Type of research tasks undertaken by the Malta-based applicant in the proposal***[The research type(s) of project tasks eligible within this Call encompass either ‘Fundamental Research, ‘Industrial Research’, and/or ‘Experimental Development’ as defined in the National rules for participation. Please note that these classifications need to correspond to the activities that you will be undertaking. Such activities could be of mixed research type and might not necessarily be of the same research type as activities undertaken by other partners in the consortium.]* | [ ]  Fundamental Research[ ]  Industrial Research[ ]  Experimental Development[ ]  Mixed |
| **Provide a clear and thorough justification of the selected research type(s)** | Click or tap here to enter text. |

**Type of Financial Assistance**

Costs must be in line with Section 4 of the National Rules for Participation. Please tick the type of costs foreseen. The full budget breakdown shall be reviewed and subsequently inserted in the Grant Agreement of successful projects.

|  |  |
| --- | --- |
|  | **Choose one of the following funding modalities:** |
| ***de minimis*** [ ]  | **GBER** [ ]  | **Non-State Aid** [ ]  |
| **Choose the type of costs accordingly:** | Personnel Costs  | [ ]  | [ ]  | [ ]  |
| Instruments, Specialised Equipment and Research Consumables  | [ ]  | [ ]  | [ ]  |
| Travel and Subsistence | [ ]  |  | [ ]  |
| Costs of IP & knowledge transfer activities | [ ]  | [ ]  | [ ]  |
| Overheads and Other Operating Expenses | [ ]  | [ ]  | [ ]  |
| Subcontracted activities *(please provide more details below)* | [ ]  | [ ]  | [ ]  |

**Please specify the Subcontracted Activities foreseen:**

Click or tap here to enter text.

## Project Details

|  |  |
| --- | --- |
| Name of Proposal | Click or tap here to enter text. |
| Acronym of Proposal | Click or tap here to enter text. |
| Project Duration *[in months]* | Click or tap here to enter text.  |

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| --- | --- | --- |
| Assigned Project Deliverables  | Submission date | Percentage\* |
| Deliverable (DX.X)Title - Click or tap here to enter text. | M (MX) | %  |
| Deliverable (DX.X)Title - Click or tap here to enter text. | M (MX) | %  |
| Deliverable (DX.X)Title - Click or tap here to enter text. | M (MX) | %  |
| Deliverable (DX.X)Title - Click or tap here to enter text. | M (MX) | %  |
| Deliverable (DX.X)Title - Click or tap here to enter text. | M (MX) | %  |
| Deliverable (DX.X)Title - Click or tap here to enter text. | M (MX) | %  |
| Deliverable (DX.X)Title - Click or tap here to enter text. | M (MX) | %  |
| Deliverable (DX.X)Title - Click or tap here to enter text. | M (MX) | %  |
| Deliverable (DX.X)Title - Click or tap here to enter text. | M (MX) | %  |
| Deliverable (DX.X)Title - Click or tap here to enter text. | M (MX) | %  |
| Deliverable (DX.X)Title - Click or tap here to enter text. | M (MX) | %  |
| Deliverable (DX.X)Title - Click or tap here to enter text. | M (MX) | %  |

\**Allocate a percentage to each deliverable (both mandatory and additional deliverables) indicating their relative importance to the successful completion of the project. Consider the significance of each deliverable within the context of the project's objectives and goals; please be aware that these percentages will be evaluated as part of the scientific evaluation by external experts. The total allocation should sum up to 100%.*

*Note: If the project is awarded, the Grant Agreement specifies that if a deliverable is not delivered within the timeframes stipulated beyond the project end date, the corresponding percentage of the grant will be deducted from the project value.*

##  Additional Declarations

## Personal Data Protection

1. **Contact Email Address of the Data Protection Officer:** dpo.mcst@gov.mt
2. **The Legal Basis and Purpose of Processing:** The personal data collected by the Malta Council for Science and Technology (hereinafter ‘the Council) via this written application for the aid and its subsequent processing by the Council to evaluate data subject’s request for aid under the Scheme is in line with:
3. The relevant National Rules for Participation.
4. Commission Regulation (EU) No 651/2014 of 17th June 2014 declaring certain categories of aid compatible with the internal market in application of Articles 107 and 108 of the Treaty, as amended by Commission Regulation (EU) No 2017/1084 of 14 June 2017 amending Regulation (EU) No 651/2014 as regards aid for port and airport infrastructure, notification thresholds for aid for culture and heritage conservation and aid for sport and multifunctional recreational infrastructures, and regional operating aid schemes for outermost regions and amending Regulation (EU) No 702/2014 as regards the calculation of eligible costs, by Commission Regulation (EU) 2020/972 of 2 July 2020 amending Regulation (EU) No 1407/2013 as regards its prolongation and amending Regulation (EU) No 651/2014 as regards its prolongation and relevant adjustments, by Commission Regulation (EU) 2021/1237 of 23 July 2021 amending Regulation (EU) No 651/2014 declaring certain categories of aid compatible with the internal market in application of Articles 107 and 108 of the Treaty, and by Commission Regulation (EU) 2023/1315 of 23 June 2023 amending Regulation (EU) No 651/2014 declaring certain categories of aid compatible with the internal market in application of Articles 107 and 108 of the Treaty and Regulation (EU) 2022/2473 declaring certain categories of aid to undertakings active in the production, processing and marketing of fishery and aquaculture products compatible with the internal market in application of Articles 107 and 108 of the Treaty (hereinafter referred to as the ‘General Block Exemption Regulation’), in the case of those projects submitted under Regulation B of the National Rules for Participation – State aid.
5. Commission Regulation (EU) 2023/2831 of 13 December 2023 on the application of Articles 107 and 108 of the Treaty on the Functioning of the European Union to *de minimis* aid (hereinafter referred to as the ‘de minimis Regulation’) in the case of those projects submitted under Regulation A of the National Rules for Participation – State aid.
6. Data Protection Act (CAP 586 of the Laws of Malta) and Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation).
7. The legitimate basis to process personal data submitted by the data subject by virtue of his/her written application for aid is Regulation 6 (1)(b) of the General Data Protection Regulation (“GDPR”), as *‘processing is necessary in order to take steps at the request of the data subject prior to entering into a contract’.*
8. **Data Retention Period:** The data collected by the Council as submitted by the data subject via this written application for aid will be retained for a period of ten (10) years from the date on which the aid was granted, in line with Article 12 of the General Block Exemption Regulation (where applicable) or Article 6 of the *de minimis* Regulation (where applicable). In the case of projects which are not awarded, data collected by the Council as submitted by the data subject, shall need to be retained for the duration of the funding programme or of the programming period.
9. **Pursuant to the GDPR Regulation, you have the right to access personal data, rectify inaccurate personal data, request to erase personal data, and request the Council to restrict the processing of personal data.** To exercise such rights, you are to submit a written request to the Data Protection Officer via the contact e-mail address. Any erasing and/or rectification of personal data and/or restriction of processing as referred to above may:
	1. Render one or more cost items or the Entity ineligible for assistance under the Scheme or render void the Grant Agreement issued in favour of the Entity for assistance under the Scheme in relation to this written application for aid.
	2. Lead the Council to enforce a recovery of aid granted to the Entity as part of this written application for aid.
10. **Sharing of data where strictly necessary and required by law:** For the purpose of processing this written application for aid in line with the National Rules for Participation of the Call, the General Block Exemption Regulation or the de minimis Regulation, the Council may share the data provided via this application with other Government Entities, subject that such processing satisfies at least one of the grounds listed under Regulation of the GDPR. The use of the Scarlet Database owned by JobsPlus shall also be used to aid in the interpretation of the ‘enterprise size declaration’, the ‘undertaking in difficulty’ and the ‘de minimis declaration’ forms.
11. For the purpose of monitoring State aid in line with Article 6 of the *de minimis* Regulation and Articles 11 and 12 of the General Block Exemption Regulation or where legally required, any data provided as part of this written application for aid may be shared with the European Commission. For aid granted in line with the *de minimis* Regulation, such data includes the identification of the beneficiary, the aid amount, the granting date, the aid instrument, and the sector involved on the basis of the statistical classification of economic activities in the Union (‘NACE classification’), which will be published on a central register at national or Union level as of 1 January 2026.
12. For any individual aid award granted in line with Regulation B of the Rules for Participation - State aid that is in excess of €100,000 (or for beneficiaries active in primary agricultural production or in the fishery and aquaculture sector on each individual aid award exceeding €10,000) as part of this written application for aid, the details of the Beneficiary, the awarded aid, and the project details shall be published as provided for in Article 9 of the General Block Exemption Regulation.
13. If you feel that your data protection rights have been infringed, you have the right to lodge a complaint with the Information and Data Protection Commissioner.
14. **Authorisation to engage with the Council on matters** **related to this application**:

I the undersigned, as the legal representative of the Applicant Entity, authorise the following Legal Bodies and/or Natural Persons to act on my behalf with the Council concerning matters related to this written application for aid and any subsequent documentation exchanged between the two parties concerning the same written application for aid.

*The person giving authorisation should correspond to the data subject of personal data contained in this application as well as represent the Applicant Entity as its legal representative.*

|  |  |  |
| --- | --- | --- |
| Name of Legal Entity | Name and Surname of Natural Person Granted Authorisation[[1]](#footnote-1) | E-Mail Address of Party Granted Authorisation[[2]](#footnote-2) |
|            |       |       |
|       |       |       |
|       |       |       |

|  |  |
| --- | --- |
| Name And Surname of the Person Giving Authorisation | Click or tap here to enter text. |
| E-Mail Address of the Person Giving Authorisation | Click or tap here to enter text. |
| Designation of the Person Giving Authorization | Click or tap here to enter text. |
| Signature of the Person Giving Authorisation |  |
| Date | Click or tap here to enter text. |

## Cumulation of Aid

1. The undersigned declares that, where applicable, State aid approved under this incentive is in line with the terms and conditions set out in the National Rules for Participation and in line with Article 5 of Commission Regulation (EU) 2023/2831 of 13 December 2023 on the application of Articles 107 and 108 of the Treaty on the Functioning of the European Union to *de minimis* aid and Article 8 of Commission Regulation (EU) No 651/2014 of 17 June 2014 declaring certain categories of aid compatible with the internal market in application of Articles 107 and 108 of the Treaty, as amended.

## Double Funding

The undersigned confirms that there has not been any approval or has been granted any public funding, financing or fiscal benefit in respect to the cost items included in this request for aid and will not seek funding or fiscal benefits for these cost items through other National and/or European Union measures. Such measures may include:

1. Schemes administered by Malta Council for Science & Technology (MCST), Malta Enterprise, the Planning and Priorities’ Coordination Division (PPCD), the Measures and Support Division, JobsPlus, the Energy and Water Agency, and other government-funded schemes operated by other entities (such as JAMIE financial instrument).
2. Schemes funded through Horizon 2020, Horizon Europe, ERDF, ESF and any other European Union programmes/instruments.

## Outstanding Recovery Order

The undersigned confirms that the applicant is not subject to an outstanding recovery order following a previous Commission decision declaring an aid granted by Malta illegal and incompatible with the internal market.

## Transparency Obligations

For any individual aid awarded in line with Regulation B of the National Rules for Participation – State aid, that is in excess of EUR 100,000 (or for beneficiaries active in primary agricultural production or in the fishery and aquaculture sector, on each individual aid award exceeding €10,000), the details of the beneficiary; the aid awarded; and the project details; shall be published as provided for in Article 9 of COMMISSION REGULATION (EU) No 651/2014 of 17 June 2014 declaring certain categories of aid compatible with the internal market in application of Articles 107 and 108 of the Treaty, as amended.

By submitting this application, I hereby acknowledge that the Council shall abide by any applicable transparency rules and may publish and make available to third parties’ information as required by such rules.

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| **Declarations of Lead Applicant** |
| **I confirm that:**The information given in this form is accurate to the best of my knowledge. I understand that if it is later established that the information is misrepresented, the application or funded project may be ineligible or terminated respectively.  | I agree [ ]  |
| I have read and I accept the terms and conditions stipulated within the declarations above and the National Rules for Participation and confirm that I agree with the eventual publication of personal data and project proposal content information of successful applicants, including the name of the entity, project contacts, title of proposal and abstract. | I agree [ ]  |
| I accept and confirm that the personal data and project/activities proposal content information can be passed on to the Malta Council for Science and Technology to be used solely for the purposes of administering, processing, and review of the application. | I agree [ ]  |
| I accept and confirm that the personal data and proposal content information can be passed on to third parties i.e., the Partner Organisation/s with whom I will be carrying out this project, solely for use in said project/activities, and that any misuse of the data or provision of data to parties outside this agreement will incur legal action. | I agree [ ]  |
| In the case that the proposal is selected for funding, the designated ‘Start of works’ date of the project will be after the signing of the Grant Agreement.  | I agree [ ]  |
| I have never been found guilty by any competent Court in Malta or elsewhere of any crime[[3]](#footnote-3) and that I have never been adjudged bankrupt or insolvent by, or filed an application for insolvency before, any competent Court in Malta or elsewhere. | I agree [ ]  |
| I have never been disqualified[[4]](#footnote-4) or excluded from participation in any Public Tender either by the Government of Malta or by the European Union or by any public entity in Malta. | I agree [ ]  |
| I have never been disqualified[[5]](#footnote-5) or excluded from participation in any Public and/or European Union funding scheme. | I agree [ ]  |

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| --- | --- |
| Name of Legal Representative: | Click or tap here to enter text. |
| Position in Entity: | Click or tap here to enter text. |
| Contact Details: | Click or tap here to enter text. |
| Date: | Click here to enter a date. |
| Signature of Legal Representative & Entity Stamp: |  |

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| --- |
| **Declarations of Partner Applicant (if applicable)** |
| **I confirm that:**The information given in this form is accurate to the best of my knowledge. I understand that if it is later established that the information is misrepresented, the application or funded project may be ineligible or terminated respectively.  | I agree [ ]  |
| I have read and I accept the terms and conditions stipulated within the declarations above and the National Rules for Participation and confirm that I agree with the eventual publication of personal data and project proposal content information of successful applicants, including the name of the entity, project contacts, title of proposal and abstract. | I agree [ ]  |
| I accept and confirm that the personal data and project/activities proposal content information can be passed on to the Malta Council for Science and Technology to be used solely for the purposes of administering, processing, and review of the application. | I agree [ ]  |
| I accept and confirm that the personal data and proposal content information can be passed on to third parties i.e., the Partner Organisation/s with whom I will be carrying out this project, solely for use in said project/activities, and that any misuse of the data or provision of data to parties outside this agreement will incur legal action. | I agree [ ]  |
| In the case that the proposal is selected for funding, the designated ‘Start of works’ date of the project will be after the signing of the Grant Agreement | I agree [ ]  |
| I have never been found guilty by any competent Court in Malta or elsewhere of any crime[[6]](#footnote-6) and that I have never been adjudged bankrupt or insolvent by, or filed an application for insolvency before, any competent Court in Malta or elsewhere. | I agree [ ]  |
| I have never been disqualified[[7]](#footnote-7) or excluded from participation in any Public Tender either by the Government of Malta or by the European Union or by any public entity in Malta. | I agree [ ]  |
| I have never been disqualified[[8]](#footnote-8) or excluded from participation in any Public and/or European Union funding scheme. | I agree [ ]  |

|  |  |
| --- | --- |
| Name of Legal Representative: | Click or tap here to enter text. |
| Position in Entity: | Click or tap here to enter text. |
| Contact Details: | Click or tap here to enter text. |
| Date: | Click here to enter a date. |
| Signature of Legal Representative & Entity Stamp: |  |

## 5. Check List of Attachments

The Lead Applicant must submit the following documents on behalf of the local project consortium by email to prima.mcst@gov.mt:

[ ] A **Joint Application Form** that is jointly completed by all project partners (Malta-based and Turkey-based) in MS Word (.docx) and PDF formats.

[ ] A signed copy of this **National Administrative Form** in MS Word (.docx) and PDF formats completed by all Malta-based project partners.

[ ] A **Collaboration and Intellectual Property Agreement** signed by all project partners (Malta-based and Turkey-based).

[ ] Detailed **Budget Breakdown Form** for each local project partner.

Annexes should be submitted based on which funding modality will be followed by each local applicant. Project Partners may choose to submit their Annexes to the Lead Applicant or directly to MCST on prima.mcst@gov.mt. *All annexes can be downloaded from the* [*Resource page*](https://mcst.gov.mt/resource-page/) *of the Council’s website and should be submitted along with this National Administrative form by the deadline.*

Applications where **State Aid is not applicable** should submit:

[ ] Signed Declaration where State Aid is not applicable for Public Entities whose activity does not constitute an economic activity within the meaning of Article 107 TFEU (Excluding Public Research and Knowledge Dissemination Organisations).

[ ] Signed declaration where State Aid is not applicable for Public Research and Knowledge Dissemination Organisations that do not carry out an economic activity within the meaning of Article 107 TFEU.

**Entities applying for aid under Regulation A (*de Minimis)* should submit:**

[ ] The *De Minimis* declaration Form

[ ]  Audited financial statements for the last three (3) years

**Entities applying for aid under Regulation B (GBER) should submit**:

[ ] Enterprise Size Declaration Form & Undertaking in Difficulty

[ ] Declarations for Augmented Aid Intensity (GBER)

[ ]  Audited financial statements for the last three (3) years

**Please tick accordingly and choose only one\* (applicable only for applications under the State Aid route i.e., *de minimis* or GBER):**

[ ]  With this application form, I have annexed the Memorandum and Articles of Association (and any other corresponding amendments) or other constitutive document.

[ ]  I hereby authorise the Council to obtain the Memorandum and Articles of Association or other constitutive document through the Registry of Companies.

**Please note that other forms of documentation can be requested depending on the nature of the undertaking.**

*\*In the case of start-ups that do not have the above documents available, please provide financial projections for three (3) years signed by an auditor (to include an income statement, a cash flow statement and a statement of financial position).*

1. Leave empty if authorisation is intended for any natural person engaged with the Legal Entity. Otherwise, specify the name and surname of the person(s) working for the Legal Entity to whom the authorisation is intended. [↑](#footnote-ref-1)
2. Written communication with the Legal Entity and/or Natural Person granted authorisation via email will only be accepted via the email address specified in the table above. [↑](#footnote-ref-2)
3. *This Declaration does not extend to any traffic related offences where these have been made.* [↑](#footnote-ref-3)
4. *This Declaration does not extend to disqualification of any tender proposal due to technical reasons.* [↑](#footnote-ref-4)
5. *This Declaration does not extend to disqualification of any tender proposal due to technical reasons.* [↑](#footnote-ref-5)
6. *This Declaration does not extend to any traffic related offences where these have been made.* [↑](#footnote-ref-6)
7. *This Declaration does not extend to disqualification of any tender proposal due to technical reasons.* [↑](#footnote-ref-7)
8. *This Declaration does not extend to disqualification of any tender proposal due to technical reasons.* [↑](#footnote-ref-8)