

# Executive

## (RESEARCH AND INNOVATION)

Jobsplus Permit Number: 265/23

Jobsplus Vacancy Number: 394814



### Role

The role will be responsible for the administration of National R&I Programmatic calls. This recruit will also be central to the Unit's outreach activities and will be tasked with dedicated externalization and consultation efforts with stakeholders. Moreover, the selected candidate will also explore possible synergies with other Maltese research funding organisations and Maltese research performing entities.



The Malta Council for  
**Science & Technology**



## Duties

- Promotion of the Unit's funding programmes and other initiatives across academic, public and private entities.
- Supporting and guiding applicants in the Unit's existing/new R&I funding programmes.
- Client-facing role in providing guidance to beneficiaries in their transition across various TRLs. Conduct one-to-one meetings to promote the FUSION programme and guide administratively in the application process.
- Regularly engage with R&I project beneficiaries in a proactive manner to ensure projects are being carried out successfully and efficiently.
- Explore possible synergies with other Maltese research funding organisations and Maltese research performing entities.
- Support beneficiaries in the monitoring of their project deliverables, financial spend and reporting to ensure compliance with their contractual obligations with MCST.
- Perform R&I project technical and financial checks and undertake approval or otherwise of reports.
- Become a contact point for the online submission portal to be implemented in late 2023.
- Support and/or manage niche initiatives and programmes, associated with specific sectors.
- Identify performance metrics for the R & I programme operated by the Unit and define measures to understand programme performance.
- Keep abreast with the latest policy initiatives and provide feedback on policy documents as necessary.
- Local and occasional foreign travel, to represent MCST and its initiatives may be required.
- Other duties as assigned by the R&I Director or his/her delegate.

## Requisites

Master's qualification at MQF Level 7 or higher in natural sciences, or engineering, or IT, or a comparable professional qualification recognised by MFHEA (MQRIC if applicable) together with a minimum of one (1) year of working within an environment relevant to research and innovation.

OR

Bachelor's qualification at MQF Level 6 in natural sciences, or engineering, or IT or a comparable professional qualification recognised by MFHEA (MQRIC if applicable) together with a minimum of three (3) years' of working within an environment relevant to research and innovation.

## Working Conditions

This position is on an indefinite basis with a starting salary of €28,270 per annum and a yearly increment subject to good working performance.

- Career advancement opportunity.
- Opportunity for external training sponsorship.
- Free Gym membership.
- Parking Facility.
- Teambuilding activities.

## How to Apply

Interested applicants are to email their Europass CV and a copy of their academic certificates to [recruitment.mcst@gov.mt](mailto:recruitment.mcst@gov.mt), by not later than cob 16<sup>th</sup> April 2023. Late and/or incomplete applications will not be processed.

By applying for this position, you are agreeing to the data practices for the collection, use and disclosure of your Personal Information in accordance with the MCST Privacy Policy <http://mcst.gov.mt/our-privacy-policy/>. You can withdraw your consent at any time by sending us an email through [recruitment.mcst@gov.mt](mailto:recruitment.mcst@gov.mt).

