

Executive (Internationalisation)

Core Deliverables/Accountabilities

1. Manage a transnational online R&I networking platform for the Mediterranean – plumtri.org. Tasks related to this deliverable include, but not limited to, the following – developing original content; daily running of the platform as well as corresponding mobile application including daily uploads of the latest news, events and opportunities; awareness raising and outreach on various social media platforms; engaging international partners and researchers to actively contribute to the platform; enable the use of the ancillary features of the platform to facilitate networking amongst registrants, search for partners as well as the setting up of matchmaking activities.
2. Oversee the monitoring process of ongoing and as well as new projects within the IU. This involves continuous project monitoring from both a technical and a financial aspect.
3. Act as a National Contact Point to a number of internationalisation opportunities managed by the Council for various areas as required, including carrying out duties in the assigned areas as necessary. This includes effective promotion of the Programme and administering the transnational calls or other activities that come out of these internationalisation programmes.
4. Develop and maintain strong links with private sector, academia and other R&I players, both at a local as well as at an International level.
5. Provide assistance to stakeholders on a number of internationalisation initiatives administered by the Unit, and as necessary, direct them to other sources of funding programmes.
6. Analyse opportunities for the local research community from an internationalisation perspective and identify possible opportunities for participation.
7. Participate in internationalisation efforts at a European as well as on a global level. This includes representing Malta in relevant EU and international fora related to R&I.
8. Keep abreast with related policy documents and provide feedback on policy documents as necessary.
9. Other duties as assigned by his/her superiors.